

**San Elijo Hills II Property Owners Association
July 15, 2024
Board of Directors General Meeting
Meeting held at 1103 Santa Rufina Ct.**

Attendance

Board of Directors

Ron Tinkham, President
Brian Coe, Vice President
Steve Snow, Treasurer
Tina Tinkham, Director
Amy Sims, Member at Large
Larry Alessio, Director

Absent

Vicki Smith, Director

Management

Kyle Merritt, Community Association Manager, Keystone Pacific; Recording Secretary

Call to Order

The meeting was called to order at 5:02 PM.

Open Forum

Two (2) homeowners were in attendance. Discussions were held regarding disturbed easements, usage, installations and concerns for responsibility for any possible failures of slope.

Minutes

The Board unanimously approved the meeting minutes from the meeting held on June 17, 2024.

Financials

The Board reviewed and unanimously approved the June 2024 financial statements, bank statements, and bank reconciliations subject to year-end-review.

Management Report

The Board reviewed the Action Item List.

Landscape

The Board reviewed the Landscape, Work Order Schedule and Drive-Around reports.
The Board made a motion to continue maintaining the easement of the slope between 704 Santa Victoria and 827 Santa Rufina until the current homeowners names are no longer on the title of the property. This was unanimously approved.
The Board reviewed the Santa Helena Trail, City Staff meeting.
The Board reviewed the homeowner concerns for irrigation issues near 720 Santa Victoria.

Business

The Board discussed the pending HOA website – www.sanelijohills2.org
The Board reviewed the topic of a landscape monument for the community.

Architectural

The Board reviewed and unanimously approved the updated Architectural Application for the Association.

827 Santa Rufina (*exterior paint*) – the Board unanimously approved the request on their property.

Correspondence

The Board reviewed any homeowner submitted correspondence, requests, or concerns.

Adjournment

The General Session meeting adjourned at 6:59 PM.

Next Meeting

The next meeting is scheduled for August 19, 2024 at 5:00 PM.

BOARD CERTIFICATION AND APPROVAL OF MINUTES:

This is to certify that San Elijo Hills II Property Owners Association is a California Nonprofit Mutual Benefit Corporation; that the Board is duly constituted; has made all decisions based on reasonable investigation in good faith and with regard to the best interests of the community and its members; has exercised discretion within the scope of its authority under relevant statutes, covenants and restrictions in discharging its obligations; and hereby approve the authenticity of actions reported of this meeting.

Respectfully Submitted:

Kyle Merritt, Recording Secretary

Board Signature